

Office Use: Date received / /

NOTICE OF INTENTION TO BREAK RENTAL AGREEMENT

PROPERTY: _____

This is to confirm that I/we _____ hereby advise that I/we wish to break my/our rental agreement. Please list the property for rent and assist in locating a new suitable tenant. For this service I/we agree to reimburse the RRP all reasonable reletting costs, being advertising and a pro rata letting fee and continue to pay rent until the property is relet.

Pro Rata Leasing Fee	AS PER RRP AGREEMENT WITH COMPTON GREEN
Pro Rata Advertising Costs	ADVERTISING RENTAL BOARD

I/we are able to vacate the property with _____ days notice.
I/we would like to vacate the property on ____/____/____ (subject to a suitable tenant being secured)

I/we are aware that our rental agreement does not expire until the _____ day of _____ 20____.
I/we understand that we are responsible for all rental payments until another suitable renter is found.

I/we agree to pay the rent up to and including the vacate date and to have the property completely vacated. I/we will have the property clean and tidy as per the cleaning guide for your inspection taking consideration to the original condition report.

I/we are aware that our names will be recorded with the National Tenancies Database if I/we fail to leave the property in good repair or vacate with an outstanding debt to the agent or lessor.

SIGNED (Renter 1): _____ Date: / /

Forwarding Address: _____

Work: _____ Mobile: _____

SIGNED (Renter 2): _____ Date: / /

Forwarding Address: _____

Work: _____ Mobile: _____

SIGNED (Renter 3): _____ Date: / /

Forwarding Address: _____

Work: _____ Mobile: _____

REASON FOR BREAKING RENTAL AGREEMENT: _____